

## Checklist - Charles & Elsie Sykes Trust

Please download and complete this checklist prior to sending in your application.

A copy of the completed checklist **MUST** accompany your application.

<b>Full name of the Charity :</b>			
<b>Are you?</b>			
A registered charity	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
An 'Excepted' charity	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
A hospital or medical research organisation	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
<b>If you have answered YES to any of the above please continue</b>			
<b>Have you</b>			
Received a grant from the Charles & Elsie Sykes Trust within the last 12 months?	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
<b>If you answered YES, please note that grants are not usually awarded at less than 12 month intervals. If you answered NO then please continue.</b>			
<b>Are you seeking funding for</b>			
A charity with no demonstrable benefit to the geographical area of Yorkshire or the people living in it	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
An annual event	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
An individual	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
A building project that is yet to receive planning permission	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
<b>If you answered YES to any of the above, your application is unlikely to be eligible.</b>			
<b>Please confirm the following</b>			
Do you have a safeguarding policy? (Please do not submit the policy document)	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
Has the safeguarding policy been reviewed in the last two years?	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
Do you have a Health & Safety Policy? (Please do not submit the policy document)	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
Has the Health & Safety policy been reviewed in the last two years?	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
Do you do Risk Assessments?	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
I confirm that I have read the Privacy Policy of the Charles and Elsie Sykes Trust	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
I consent to my data being used in line with the Privacy Policy of the Charles and Elsie Sykes Trust	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
<b>If you answered NO to any of the above, your application is unlikely to be eligible.</b>			
<b>Have you provided</b>			
Annual accounts for the most recent financial year	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
Clear and detailed information as to why the charitable donation is needed	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
A completed checklist	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
<b>If you have answered YES to ALL of the above then please upload this checklist with the online application form.</b>			